

INSTALLED SHUTTER PRODUCTS, LLC
POSITION DESCRIPTION

POSITION TITLE: Installation Technician
DEPARTMENT: Customer Care
ISSUED: 5/17/2017
W-H STATUS: Hourly Non-exempt
LOCATION: St. Petersburg FL

A. BASIC FUNCTIONS: Install roll down shutters, windows, accordions, doors and storm panels as needed.

B. REPORTING: Area installation manager.

C. ESSENTIAL FUNCTIONS:

1. Have the ability to use safely the tools necessary to perform the task such as drills, screw guns, saws, ladders (extension and step) and scaffold (pipe/window).
2. Be able remove and re-install all Roll-a-way products when necessary.
3. Must possess a current valid FL driver's license.

D. OTHER DUTIES AND RESPONSIBILITIES:

1. Must carry a company cell phone at all times during work hours and must be left on at all times.
2. Must be able to travel at the companies request on a one week notice or less.
3. Be able to complete and write legibly on all required paperwork.

E. BASIC REQUIREMENTS:

1. Valid Florida driver's license.

F. PHYSICAL REQUIREMENTS:

1. Be able to climb ladders up to 40 feet tall and or scaffold up to 4 high.
2. Must not have acrophobia (fear of heights).
3. Capable of lifting and carrying 100 lbs. properly up to 50 yards.
4. Capable of lifting and holding in position overhead material up to 35 lbs.
5. Must be able to use a screw gun repeatedly all day.
6. Be able to stand on your feet for up to 8 hours if required.
7. Be able to kneel when working at the bottom of shutters.

G. SCHEDULE: Monday through Friday – 7:30 a.m. till finished with scheduled installation or darkness. Saturdays as scheduled.

H. BENEFITS: (Full time hourly and salaried employees)

90 days: 7 paid holidays
4 paid personal days (1 day per quarter)
Group Health eligibility (company/employee cost participation)
\$25,000 life insurance with AD & D coverage
Long Term Disability after 90 days absence
Optional health programs through pre-tax payroll deductions:
Dental, Critical Care, Intensive Care, Accident/Disability,
Life and Vision

1 Year: Standard Vacation schedule
401k participation on the first of the month following 1 year anniversary

Contact: Marketing@qmiusa.com

Application: On Roll-a-way.com and QMIusa.com websites in “download” section.