Shutter Maintenance and Care



Your QMI Rolling Shutters should be operated as often as possible to ensure optimal performance. Once per week is recommended, but a minimally accepted standard is once per month. This will loosen any foreign substance that may accumulate on the slats and guide rails. Do not force your shutter to open or close.

GENERAL MAINTENANCE AND CARE

CLEANING EXTERIOR SHUTTERS: Place the shutters in the closed/down position and wash slats with soap and warm water. Use a soft bristle brush on the slats and also inside the guide rails. Rinse completely, then follow interior cleaning procedure.

CLEANING INTERIOR SHUTTERS: With the shutters in the completely open position, use a damp cloth or towel to wipe down the inside of the guide rails. Spray the inside of the guide rails with dry silicone spray only. Do not use oil-based lubricants. Dampen a clean cloth with the silicone spray and wipe down the outside of the box housing, the exterior of the guide rails and the entire universal and handle assembly. This procedure should be performed twice per year.

WINTER CONDITIONS: During freezing conditions, ensure the curtain and guide rails are clear of any ice or snow buildup before raising the shutter. Raising the shutter with frozen debris attached to the curtain or guide rails could cause damage to the system. Additionally, use caution not to roll up a wet shutter curtain when freezing conditions may be imminent as dropping temperatures could freeze the water on the coiled curtain inside the box housing. Never force the shutter up or down.

GENERAL OPERATING INSTRUCTIONS

CRANK & GEAR	To Raise: Holding the crank handle at a 45° angle, bend the handle at the two elbows and turn the handle until the shutter is in the desired position. Do not attempt to roll the curtain all the way into the box housing. 2"- 3" of slat must stay engaged in the guide rails. To Lower: Turn the crank handle in the opposite direction until shutter is closed, and turn no further. Do not force.
MOTORIZED SHUTTERS	When operating motorized shutters, ensure the shutter path is clear of obstacles. Visually observe the shutter path when operating the remote control or switch to ensure the curtain is not obstructed. There are no reversing sensors on the shutter and damage may occur to the shutter or the obstacle. Obstructions can also throw off the limit stops creating the need to reset them.
LOCKS	If you have slide locks, ensure the slide locks are drawn completely into the curtain before operation. For cylinder locks, occasionally use a PTFE based dry film lubricant, in key-way to keep debris clear and to lubricate lock tumblers.

COASTAL WARRANTY REQUIREMENTS

Coastal Area / Region is defined as 10 miles or less from beachfront or sheltered bay.

In addition to the foregoing General Maintenance, Care, and Operating requirements, the following additional steps should be taken in coastal areas:

- In coastal areas, salt air, spray and sand require both a cleaning (as described above) twice annually as well as operating the shutters up and down twice monthly to maintain the QMI shutter warranty.
- If rolling shutters have been in the down position for prolonged periods, it is important to hose off the shutter before operating the shutter back up into the box housing.

Specific Instructions: starting at the top, use a spray attachment on a water hose and thoroughly spray along each slat to ensure sand and debris are removed from the curtain area. Next, spray the vertical guide rail openings, starting at the top, and clear any debris buildup. Saturate the guide rail felt to break down embedded salt and debris. Wash the curtain and guide rails with a cleaner/degreaser using a soft bristled brush.

ASK YOUR LOCAL QMI DEALER ABOUT SEASONAL CLEANING SERVICES

Proven protection by **A QMI**

Effective: June 2022





